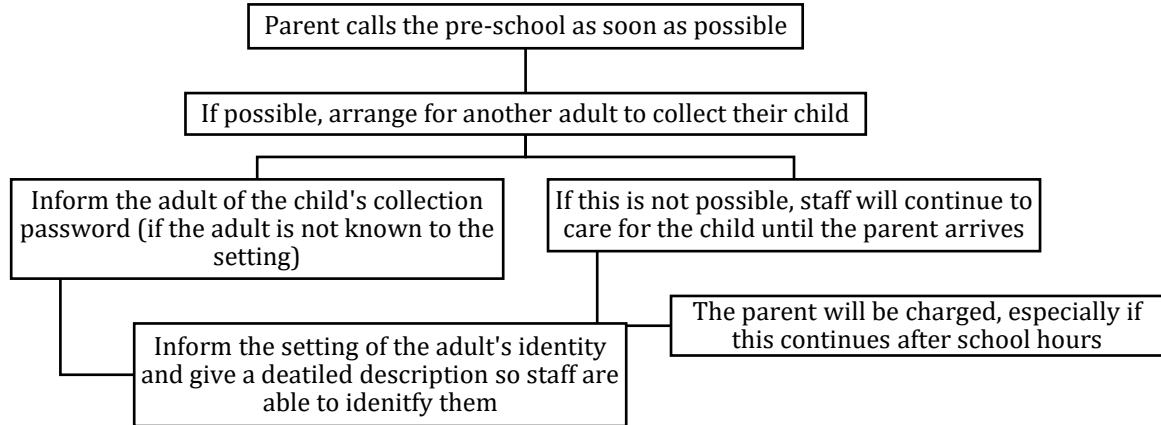


Late Collection/Non Collection

- We expect all parents to agree a time to collect their child, but in case of delay or change of circumstances the following process should be used
- Parents are asked to keep us updated on phone numbers, addresses and all emergency contacts

Parents/carers are aware they are going to be late/unable to collect their child:



Parents/carers do not pick up their child

